

2020-2021 MUNICIPAL AND SCHOOL ELECTION WORKSHOP

WEBINAR 2

Sponsored by
Secretary of State's Office
South Dakota Municipal League
Associated School Boards of South Dakota

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CANDIDATE ELIGIBILITY REQUIREMENTS

CANDIDATE ELIGIBILITY REQUIREMENTS

MUNICIPALITIES-

CANDIDATE IS RESPONSIBLE FOR THE FOLLOWING:

- Must have resided in the municipality for 3 months immediately prior to the election (SDCL 9-14-2).
- May not be a defaulter to the municipality (SDCL 9-14-2).
 - Talk to the SDML and/or your city attorney if this question comes up.
- Must reside in the Ward they are seeking election to.
- Must file a nominating petition or a vacancy is created (SDCL 9-13-14.3).

CANDIDATE BLIGIBILITY REQUIREMENTS

SCHOOLS-

CANDIDATE IS RESPONSIBLE FOR THE FOLLOWING:

- Cannot be a teacher in the district they are seeking election to (SDCL 13-43-1).
- If representation areas exist, a school board member candidate must reside within the school board member representation area (SDCL 13-8-7.1).
- Must be a <u>resident voter</u> of the school district they are seeking nomination to (SDCL 13-7-6).
- Candidates should review SDCL 13-7-3 and determine if any other duties or offices they hold would be incompatible with a school board membership.

Petitions forms are prescribed by the State Board of Elections and found in ARSD 5:02:08.

- Nominating petition for a school board member (ARSD 5:02:08:11). This was updated in October 2020
- Nominating petition for a **municipal election** (ARSD 5:02:08:13).
- The person in charge of the election must be available until 5:00 pm on the petition filing deadline day to accept petitions (this could fall on a Friday). SDCL 9-13-7 and 13-7-6.
 - Work with your attorney if you are not going to be available on a deadline day.
- **CANDIDATES** should plan ahead on who will notarize their declaration of candidacy. *Snowbirds* have limited options as to who is authorized under state law to notarize their petition if they are in another state. SDCL 18-3-1 and 13-8-15 outline who is authorized.
- CANDIDATES cannot fill out and sign the Declaration of Candidacy prior to the first day of circulation.

NOMINATING PETITION FOR MUNICIPAL ELECTION

INSTRUCTIONS TO CANDIDATE: The I		of candidacy must be
fully completed before the petition is circulated for signatures.		
WE, THE UNDERSIGNED qualified voter	s of the municipality of	in the state of South
Dakota, nominate	whose residence address is	
South Dakota,	and whose mailing address isyear term for the	
South Dakota, a	as a candidate for a -vear term for the	e office of
at the Munici	pal Election to be held on the day of	f
	ARATION OF CANDIDATE	
I.	(print name here exactly as you wan	nt it on the election ballot)
I,under oath, declare that I reside and am regi am eligible to seek the office for which I ar	stered to vote in the municipality of	and that I
am eligible to seek the office for which I ar	n a candidate. If nominated and elected. I	will qualify and serve in
that office. If I am an alderman candidate, I	declare that I reside and am registered to	vote in Ward
	(Signed)	
Sworn to before me this day of		
		
(Seal)		
Signature of Officer Administering Oath		
My Commission Expires	Ž.	2
·	Title of C	Officer Administering Oath
INSTRUCTIONS TO SIGNERS:		
1. Signers of this petition must individually sign their names in the form in which they are registered to vote		
or as they usually sign their names.		
2. Before the petition is filed, each signer or the circulator must add the residence address of the signer and		
the date of signing. If the signer is a resident of a second or third class municipality, a post office box may be		
used for the residence address.		
3. Before the petition is filed, each signer or the circulator must print the name of the signer in the space		
provided and add the county of voter registration.		
4. Abbreviations of common usage may		
5. Failure to provide all information req		
NAME	RESIDENCE	DATE/COUNTY
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
PRINT	CITY OR TOWN	COUNTY OF REGISTRATION
	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING

	CITTURIOWN	COUNTY OF REGISTRATION
GN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER.	DATE OF SIGNING
D.D7	CITA OF TOWN	COLUMN OF PERSON
RINT	CITY OR TOWN	COUNTY OF REGISTRATION
GN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
RINT	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
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RINT	CITY OR TOWN	COUNTY OF REGISTRATION
IGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
RINT	CITY OR TOWN	COUNTY OF REGISTRATION
	nis section must be completed following circulation	and before filing.
I, under oath, state that I circulated the above presence, that either the signer or I added the county of voter registration, that I attest the I	Residence Address e nominating petition, that each signer personal e printed name, the residence address of the sign egality of the signatures and that each person s	ner, the date of signing, and the
I, under oath, state that I circulated the above presence, that either the signer or I added the county of voter registration, that I attest the I	e nominating petition, that each signer personal printed name, the residence address of the signer person signality of the signatures and that each person signature.	ly signed this petition in my ner, the date of signing, and th
under oath, state that I circulated the above resence, that either the signer or I added the ounty of voter registration, that I attest the lualified voter of the municipality of	e nominating petition, that each signer personal printed name, the residence address of the signer person signality of the signatures and that each person signature of Circulator	ly signed this petition in my ner, the date of signing, and th
I, under oath, state that I circulated the above presence, that either the signer or I added the county of voter registration, that I attest the liqualified voter of the municipality of	e nominating petition, that each signer personal printed name, the residence address of the signer person signality of the signatures and that each person signature of Circulator	ly signed this petition in my ner, the date of signing, and th igning this petition is a
presence, that either the signer or I added the county of voter registration, that I attest the I qualified voter of the municipality of	e nominating petition, that each signer personal printed name, the residence address of the signer person size and that each person size and that each person size and signature of Circulator	ly signed this petition in my ner, the date of signing, and the igning this petition is a

NOMINATING PETITION FOR SCHOOL BOARD MEMBER SCHOOL DISTRICT # _____

INSTRUCTIONS TO CANDIDATE: The I		of candidacy must be
fully completed before the petition is circula	ated for signatures.	
WE, THE UNDERSIGNED qualified voter state of South Dakota, nominate	s of school d	listrict number, whose mailing address is
state of South Dakota, nominate,	South Dakota and v	whose residence address is
	South Dakota for a	-vear term (in
	representation area if applicable) on the	school board at the
school board election to be held on the	day of, 20	
	ARATION OF CANDIDATE	- 4114i 111-4\1
I,	(print name nere exactly as you want it of	the election ballot), under
I,oath, declare that I reside in a registered voter of the district; and that I a	school district number	_, South Dakota; that I am
a registered voter of the district; and that I a	m eligible to seek the office for which I as	m a candidate. If
nominated and elected, I will qualify and se	rve in that office.	
	(Signed)_	
Sworn to before me this day of	. 20	
(Seal)		
(<u>2244)</u>	Signature of C	Officer Administering Oath
My Commission Expires		
, <u></u>	Title of (Officer Administering Oath
INSTRUCTIONS TO SIGNERS:		
1. Signers of this petition must individually sign their names in the form in which they are registered to vote		
or as they usually sign their names.		
	er or the circulator must add the residence	
the date of signing. If the signer is a residen	t of a <u>second or third class</u> municipality, a	post office box may be
used for the residence address.		
Before the petition is filed, each signs	er or the circulator must print the name of	the signer in the space
provided and add the county of voter registr		
Abbreviations of common usage may		
Failure to provide all information req	uested may invalidate the signature.	
NAME	RESIDENCE	DATE/COUNTY
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
PRINT	CITY OR TOWN	COUNTY OF REGISTRATION

CITY OR TOWN

COUNTY OF REGISTRATION

PRINT

SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
14 PRINT	CITY OR TOWN	COUNTY OF REGISTRATION
100.71	CIT OF IOWA	COUNTY OF REAL PROPERTY.
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
15	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
16	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
17	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
18	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
19PRINT	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
20PRINT	CITY OR TOWN	COUNTY OF REGISTRATION
VERIFICATION BY PERSON CIRCULATING PETITION INSTRUCTIONS TO CIRCULATOR: This section must be completed following circulation and before filing.		
Print name of the circulator	Residence Address	City State
I, under oath, state that I circulated the above presence, and that either the signer or I adde signing, and the county of voter registration	ed the printed name, the residence addres	gned this petition in my s of the signer, the date of
Sworn to before me this day of (<u>Seal)</u>		
My Commission Expires	Signature of Officer A	
Form Revised 2020 - 5:02:08:11	Title of Officer Admi	nistering Oath

SIGNATURE REQUIREMENTS

- Inactive <u>and</u> Active voters may sign petitions (SDCL 12-4-34).
- When calculating signature requirements, use active voters only.

SIGNATURE REQUIREMENTS

o 1st and 2nd class municipalities (SDCL 9-13-9):

- At large candidates: Signed by 5% of the registered voters of the municipality based on the number of registered voters recorded by the county auditor on the **second Tuesday in January of the year of the election**.
- Ward candidates: 5% of registered voters of a ward based on the number of registered voters the ward recorded by the county auditor on the second Tuesday in January of the year of the election.
- Contact your county Auditor for the number of registered voters.
- No candidate would need more than 50 valid signatures.
- Voter can only sign as many petitions as there are positions.

PETITIONS – Signature Requirements cont'd

- 3rd class municipalities (SDCL 9-13-9):
 - At large and Ward: shall be signed by not less than three registered voters of the municipality
 - Voter can sign more than one petition.
- School board candidate petitions (SDCL 13-7-6):
 - 20 registered voters.

FILING PROCEDURE

- Date stamp and time stamp received petitions.
- Verify signatures pursuant to ARSD 5:02:08:00 and 5:02:08:00.01.
- Schools and Cities need to check voter registration status of signers for nominating petitions.
 - 9-13-7 was amended and went into effect July 1, 2020
- Check to make sure the Candidate is registered in the right jurisdiction, representation area and/or ward they are running in.
- File or reject petitions.
 - Date and time stamp each filed petition.

FILING PROCEDURE

- We recommend <u>contacting the candidate **immediately**</u> if the petitions are *rejected*, especially if there is still time for him/her to collect additional signatures.
 - Our office does not give back the rejected petitions to the candidate, but we would provide copies if requested.
- We suggest contacting the candidate via phone and/or mail once you file the petition.
- Anyone may <u>challenge</u> a filed or rejected petition. It does not have to be the candidate.
 - 5 business days to challenge a filed petition with your office.
 - A rejected petition must be challenged to court.
 - More detail regarding challenging coming up.
- Petitions do not become a **public record** until your validation process is <u>complete</u> (SDCL 12-1-39).

GUIDELINES FOR ACCEPTANCE

- Look at ARSD 5:02:08:00 for a complete listing of the guidelines.
- Make sure the petition is in the form required by this chapter;
- The petition contains the minimum number of valid signatures, counted according to 5:02:08:00.01. One or more invalid signatures on a petition section do not throw out the entire petition sheet;

GUIDELINES FOR ACCEPTANCE

- Each section of the petition contains an identical heading and is verified by the circulator.
- The circulator may add the printed name, address, county of registration and date for a signer <u>before</u> the circulator completes the verification.
- Residence addresses may be abbreviated. The state is not required.
- The circulator verification must be completed and signed before an officer authorized to administer oaths in this state.

Guidelines for Acceptance

- The declaration of candidacy must contain the original signature of the candidate. Additional sheets may have an original or photocopied signature of the candidate.
- The governing board or person authorized by statute to accept the petition shall, if requested, allow the petition <u>circulator</u> the opportunity to add missing information on the signature lines or circulator's verification on his or her petition provided the filing deadline has not passed.

Guidelines for Acceptance

- Once the petition has been received by the person in charge of the election, names may not be removed from the petition.
- The person who is authorized to accept petitions for filing needs to check the voter registration of the signers.
- Petitions containing signatures in excess of the minimum number may be filed, but the excess signatures will be disregarded unless there is a challenge to the petition (ARSD 05:02:08:00).

CITY AND SCHOOL LOOKUP SITE

- URL: <u>cityandschoollookup.sdsos.gov</u>
- If you do not remember your username and password, contact us and we will get that to you.
- If there are additional staff, you want usernames and passwords for we will be able to provide those to you.
- If you have staff that is no longer with your office, let us know as we want to remove their access.
- This URL is not to be shared with anyone, not used for personal reasons and should only be used for petition signature checking. <u>Candidates and elected officials do not have the authority to access this information.</u>
 - The Secretary of State's office takes the security of voter registration data very seriously and should unauthorized individuals access the list they will be prosecuted.
- Let's take a look at the look up site.

Guidelines for Counting Signatures

- Look at ARSD 5:02:08:00.01 for a complete list.
- No signature on a petition sheet may be counted if one of the following conditions is present:
 - The form of the petition is not identical to the form in administrative rule.
 - The circulator's verification is not completed or is improperly completed. If the missing information is completed elsewhere on the petition sheet that would be acceptable. It is considered complete if it includes the printed name of the circulator, the circulator's residence address and complete date.
 - The Title of the Officer Administering the Oath is not required but it is helpful to have that filled out

GUIDELINES FOR COUNTING SIGNATURES

- No signature on a petition sheet may be counted if...
 - The declaration of candidacy has not been completed on or after the first date authorized by statute to circulate the petition and signed by the candidate and the signature witnessed by an official empowered to administer oaths in South Dakota.
 - The circulator's verification was signed by more than one circulator.

GUIDELINES FOR COUNTING SIGNATURES

- An individual signature on a petition sheet may not be counted if one of the following conditions is present:
 - The signer's date of signing is **prior** to when the candidate signed the **declaration of candidacy**.
 - The signer's date of signing is **after** the circulator completed the circulator **verification**.
 - The signer's date of signing, including month and day, is not provided.
 - The signer's name is not printed **and** readable.
 - The signer didn't sign their name.
 - The signer's county of voter registration is not provided.

GUIDELINES FOR COUNTING SIGNATURES

- An individual signature on a petition sheet may not be counted if one of the following conditions is present:
 - The residence address does not include a street and house number or a rural route and box number and the town. If the signer is a resident of a second- or third-class municipality, a post office box number may be used. If the signer does not have a residence address or post office box number, a description of the residence location must be provided. If the signer is a resident of a building with a publicly known name, the building name may be used.

CANDIDATE NOMINATING PETITION REQUIREMENTS CHECKLIST Petition sheet must be a single, self-contained sheet of paper printed front and back side (not glued, stapled, or taped etc.). Must be in the exact format as prescribed in Administrative Rule (5:02:08) - the candidate nominating petition can have 20 signatures lines on letter size sheet of paper or 30 signature lines on legal size sheet of paper (these are suggestions and how we have created petitions to be downloaded). Header matches prescribed format. Instructions to Voters must be included. Signature lines are numbered in order. A candidate can complete the declaration of candidacy and have his/her signature notarized and then prior to collecting any signatures he/she can make photocopies of that petition sheet to circulate. NOTE: You must receive a petition with an original signature on the declaration in order to count any signatures on the photocopied petition sheets. You CANNOT count any petition sheets that have photocopied voter signatures lines on them. Verification of Circulator section must be included. If the petition is not in the format prescribed by administrative rule, that petition sheet is thrown out. Circulator must print their name otherwise petition sheet is thrown out. Circulator must sign their name otherwise petition sheet is thrown out. Circulator must be a South Dakota resident and list an in-state, residential address (NO PO BOX OR OUT OF STATE ADDRESS IS ALLOWED) otherwise petition sheet is thrown out. Circulator CANNOT be the notary for the circulator's verification otherwise petition sheet is thrown out. Only one circulator may sign otherwise petition sheet is thrown out. Circulator CAN be a signer on the petition. Circulator is allowed to fill in all of a signer's information on a signature line <u>except</u> for the voter's signature. If at the time of submission and if the filing deadline has not passed, you find that there is missing information on the petition; the person in charge of the election needs to allow the circulator to add the missing information (circulator cannot add the voter's signature). If missing info from circulator's verification can be found elsewhere on the petition then that is acceptable (ex. Circulator does not list his/her residence address in the circulator verification section, but the circulator is also the candidate and you can find his/her residence address in the candidate declaration section of the petition). On the Declaration of Candidacy, must be a South Dakota Notary otherwise petition sheet is thrown out. Notary Seal or Imprint must be on petition otherwise the petition sheet is thrown out (if County Auditor, Municipal Finance Officer or School Business Manager - they can use their jurisdiction seal but that is not required). Notary must sign otherwise petition sheet is thrownout. Date of notarization must be fully complete including day/month/year or petition sheet is thrown out. Notary's full expiration date must be listed including day/month/year otherwise petition sheet is thrown out (if County Auditor, Municipal Finance Officer or School Business Manager - they do not need to list an expiration date). Notary CANNOT notarize the circulator's verification and sign petition otherwise signature line is thrown out (SDCL 18-1-12.2). Notary CANNOT be the candidate otherwise petition sheet is thrown out (SDCL 12-6-8). Notary must verify AFTER circulator signed and dated, otherwise petition sheet is thrown out. The title of person administering the oath is not required.

If the date of signature of voter is before the date the candidate signed the declaration of candidacy the signature line is invalid. Date of voter's signature must be on or before the notary signs the petition Date includes Month, Date (Can be spelled out or numerical, the year is not required) Date of voter's signature must be on or after the voter's registration date All six boxes on each signature line must be completed Signers printed name must be legible and they can sign how they usually sign - DOES NOT need to match his/her voter registration record Ditto marks are not allowed Signer's address DOES NOT need to match the address listed in their voter registration record
On the signature line, the County of voter registration must match the county listed in their voter registration record. Both active and inactive voters can sign petitions The petition must meet the signature requirements for the office the candidate is running for. You only need to validate signatures up to the number required and then you can stop. You do not need toverify extra signatures above the required number. If the voter lives in a 1st class municipality, he/she must list a residential address (no PO Boxes are allowed). 1st Class Municipalities are: Aberdeen, Belle Fourche, Box Elder, Brandon, Brookings, Harrisburg, Huron, Madison, Mitchell, Pierre, Rapid City, Sioux Falls, Spearfish, Sturgis, Vermillion, Watertown, and Yankton. If voter signed in the printed box and printed in the signed box (same with the other boxes - if they are mixed up but all the information is there) you accept that signature line. Common abbreviation marks areacceptable. Name of a well-known building is acceptable (ex: Golden Living Nursing Home). Name of a well-known building is acceptable (ex: Golden Living Nursing Home).

If signature lines are skipped you still count the other signature lines that meet all of the qualifications included in this checklist.

Description of recidence location if the person does not have an address (ex: 7 miles West on Grey, Goese). Description of residence location if the person does not have an address (ex: 7 miles West on Grey Goose Road, brown house across the street from the red barn) is acceptable. If a voter contacts you and wants his/her name removed from the petition, the only way for that to be removed is for the voter to contact the circulator on that petition and request his/her name be removed. The circulator is not required to remove the signature. This has to be done prior to the petitions being submitted to you. Petition sheets are public documents but only after you have validated the signatures and either filed or rejected the petition. Any individual can request a copy of the petition form once the validation process is completed and you will charge your normal copyfee.

If you receive a petition that does not look like it is in the proper form and/or you have other questions, please call or email our office or talk with your city attorney.

NOMINATING PETITION FOR PARTISAN ELECTION REPUBLICAN PARTY

INSTRUCTIONS TO CANDIDATE: The heading of this petition and the declaration of candidacy must be fully completed before the petition is circulated for signatures.

WE, THE UNDERSIGNED qualified voters of Legislative District 10 of South Dakota and members of the Republican Party, nominate Gene G. Abdallah, of Lincoln County, South Dakota, whose mailing address is 4908 S Glenview Road, Sioux Falls, SD 57108, as a candidate for the office of State Senate, District 10 at the Primary Election to be held June 4, 2002.

DECLARATION OF CANDIDATE

I, Gene G. Abdallah (print name here exactly as you want it on the election ballot), under oath, plester of half Ale am eligible to seek the office for which I am a candidate, that I am registered to vote as a member of the Republican Party, and that if I am a legislative candidate I reside in the district from which I am a candidate. If nominated and elected I will qualify and serve in that office

nonmated and elected, I will qualify and serve in tha	t office.
	(Signed) Herr Is Cebelallol
Sworn to before me this 5th day of February, 2002.	Ken & Warre
(Seal)	Signature of Officer Administering Oath
My Commission Expires September 17, 2007.	Notary Public
	Title of Officer Administering Oath
INSTRUCTIONS TO SIGNERS: 1. Signers of this petition must individually sign to ras they usually sign their names.	heir names in the form in which they are registered to vo
of as they usually sigh their fiames.	

2. Before the petition is filed, each signer of the circulator must add the residence address of the signer and the date of signing. If the signer is a resident of a second or third class municipality, a post office box may be od for the residence address.

3. Before the petition is filed, each signer of the circulator must print the name of the signer in the space used for the residence address.

provided and add the county of voter registration.

4. Abbreviations of common usage may be used. Ditto marks may not be used.

	5. Failure to provide all information req	uested may invalidate the signature.	
	NAME	RESIDENCE	DATE/COUNTY
	SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
1	SIGN YNOI IGCHEFTER	Hornisbang 50 57032	COUNTY OF REGISTRATION
	morman P. mythes	2-6969 A SOM AVE	2-16-01
	PRINT Norman Jongeties	SION FALLS SD	COUNTY OF REGISTRATION
	SIGN	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
	PRINT STEPPEN STEPPEN	M6 JWACAAMER G	21
1	SIGN HEAR PHILIPPE	CITY OR TOWN CALLS SAN 570 S	COUNTY OF REGISTRATION
	111-11	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
	11 Plance	5050 Sweetbrien pl	2/28/02
	PRINT Rod Sommell	Significant First S.D	COUNTY OF REGISTRATION
	SIGN D AAAA 1100	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
	12 A Russell toutlon	484 Sunflover Trail	2528-00
L	A KINDY ANKIOW	CITY OR TOWN TOWN Falls, S. U. 59108	COUNTY OF REGISTRATION
	SIGN /	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
	13 Ten Delnes	101 Nakota	2/28/02
L	PRINT (KEN BERTNESS	Valley Sarina SD	COUNTY OF REGISTRATION

INITIATIVE PETITION

WE, THE UNDERSIGNED qualified voters of the City of Lead, in the County of Lawrence, in the State of South Dakota, petition that the following proposed change to the City Of Lead Commission Resolution of October 15th, 2018, known as The Crosswalk Project, be submitted to the voters of the City of Lead, Lawrence County, South Dakota at the general election on April 9th, 2019, pursuant to the Constitution of the State of South Dakota.

Title:

An Initiative to Change the City of Lead Commission vote of October 15th, 2018, on The Number of Crosswalks in Downtown Lead to be increased from One to Two total in the City of Lead Resolution Known as the Crosswalk Project

General Explanation:

This is an Initiative Petition is to have a vote placed on the ballot for the next Lead City general election cycle on April 9th, 2019 to change the resolution passed by the Lead City Commission on October 15, 2018 to install only a single crosswalk on the west side of Main Street at the junction of the Lead Library and the Mining Museum in Downtown Lead, SD. A proposed layout drawing is attached.

Be it resolved by the people The City of Lead, County of Lawrence, in this state of South Dakota, that the following resolution be adopted by the City of Lead on the so called Cross Walk Project.

This initiative will require the following:

1. The addition of one additional crosswalk will be added at the area between the Stampmill restaurant and the Opera House at or near the alleyway for a total of two which includes the City Commission's resolution of a single west location.

INSTRUCTIONS TO SIGNERS:

- Signers of this petition must individually sign their names in the form in which they are registered
 to vote or as they usually sign their names.
- Before the petition is filed, each signer or the circulator must add the residence address of the signer and the date of signing. If the signer is a resident of a second or third class municipality, a post office box may be used for the residence address.
- Before the petition is filed, each signer or the circulator must print the name of the signer in the space provided and add the county of voter registration.
- 4. Abbreviations of common usage may be used. Ditto marks may not be used.
- 5. Failure to provide all information requested may invalidate the signature.

NAME	RESIDENCE	DATE/COUNTY
	RESIDENCE	DATE/COUNTY
SIGN	STREET AND NUMBER OR RURAL BOUTE AND BOX NUMBER	DATE OF SIGNING 2-2/-/9
BONTOMDES	CITY OR TOWN	COUNTY OF REGISTRATION
Ludie Cassidy	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER 389. E Main S+	DATE OF SIGNING
PRINT Audie Cussidy	Lead, SD	COUNTY OF REGISTRATION
aphiland	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER 330 CALIAA AUC	DATE OF SIGNING 2-21-19
PRINTINGEN Kilhoxis	Lead SD	COUNTY OF REGISTRATION
Randa Morrison	STREET AND MUMBER OR RURAL ROUTE AND BOX NUMBER 328 WASSINGTON ST.	DATE OF SIGNING 2-2/-/9
RandaMorrison	CITY OR TOWN CEL J, JD	COUNTY OF REGISTRATION
Mother	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER 2 Par R A V R	DATE OF SIGNING 2-21-14
Protike Schmidt	CITY OR TOWN	COUNTY OF REGISTRATION
Title Dolling		Var - Ce

NAME		
NAME	RESIDENCE	DATE/COUNTY
. Hay Boyen	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER 305	DATE OF SIGNING
PRINTANY BOYSON	CITY OR TOWN	COUNTY OF REGISTRATION
SIGN Marty Walney	STREET AND NUMBER OR RURAL BOUTE AND BOX NUMBER	DATE OF SIGNING 1, 9
-Marty Venbur	CITY OR TOWN	COUNTY OF REGISTRATION LAWET CALE
SMEN SMELL MORELLES	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SKINING 2/2/1/9
PRINTMIKE BAILE)	CITY OR TOWN LEAD	COUNTY OF REGISTRATION
Man BTL	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING 2/2///
Maria Borrara PRINT Thorson	Lead SD	COUNTY OF REGISTRATION
SIGN 10	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
PRINT Justin Thousa	1 Lead 5D	COUNTY OF REGISTRATION Luvern
- Jan	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER 709 Sawyer	DATE OF SIGNING 2/2//19
Anny Young Boar	city or town head, SD	COUNTY OF REGISTRATION

To participate in this petition, you must be a registered voter in the Municipality of Lead, SD. Name Address City or Municipality Date **Signature** (Printed) of Registration 117 Genes Ave Justin Thousan 3107 Alet St. LP ad Venuiter Bennett 118 Cyanide St. und 5. laurastwart 120 Alert St herd 6. 705 Upper Addic sse leaton 1000 120 Hert S Lead 11. 12. 13. ckettisma 608 lidge tid Lead 14. Dry deserved Land 16. CAS and 20. 21. 22. 23.

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Barbara Litel

VERIFICATION BY PERSON CIRCULATING PETITION

INSTRUCTIONS TO CIRCULATOR: This section must be completed following circulation and before filing.

LUCY-Grovae Cooper

Print name of the circulator

Residence Address

City State

NOMINATING PETITION FO NO	R WATER DEVELOPMENT DISTRICT DIRECTOR NPARTISAN ELECTION		
DISTRICTIONS TO CANDIDATE: The	heading of this petition and the declaration of candidacy must be fully		
WE, THE UNDERSIGNED TO STATE Wa	tter Development District, nominate		
Solly County, State of South	Jakota, whose mannes address is		
	, South Dakota 57564, as a candidate for the office of director, (insert the director area the candidate is to represent) of the		
representing Water Developm	nent District for a		
on June 7, 2016.	APR 14 2016		
DEC	CLARATION OF CANDIDATE 8.D. SEC. OF STATE		
I, Grea Loker =	(print name here exactly as you want it on the election of Call of TALE er ered voter in the director area that I will represent and that I am eligible		
to seek the office for which I am a candidate	c. If holia ded and serve in that office.		
Sworn to before me this 8th day of	oul, 2016. Signer		
Goo(Seal) County Auditor	Signature of Officer Administering Oath		
Sully County, South Dakota My Susan transion disopires and of term	Signature of Officer Administering Guth		
No Commission	Title of Officer Administering Oath		
CIGNEDC.	INSTRUCTIONS TO SIGNERS: 1. Signers of this petition must individually sign their names in the form in which they are registered to vote or		
1. Signers of this petition must individu			
as they usually sign their names. 2. Before the petition is filed, each signer or the circulator must add the residence address of the signer and the			
date of signing. If the signer is a resident of a second of third class municipality, a post office box may be used for			
	er or the circulator must print the name of the signer in the space		
1 1 1 1 1 1 the county of voter registi	ration		
1 111 '-t' of common usage may	he lised. Dillo marks may not be used.		
5. Failure to provide all information req	RESIDENCE DATE/COUNTY		
NAME SIGN O 1000 - 1100 O	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER DATE OF SIGNING		
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, Dearn Kauser	PO BOX 271 80 Codar Ave County of registration		
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Crine Unruh	STREET AND NUMBER OF RURAL ROUTE AND BOX NUMBER DATE OF SIGNING		
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q q w si	under oath, state that I circulated the above resence, that I made reasonable inquiry and tualified voter in the county indicated on the vas knowingly violated, and that either the signer, the date of signing, and the county of the county of the work was the work of the county of the county of the work was the work of the county of the work was the work of the work was the work of the work was the work of the w	signature line, that no state statute regar gner or I added the printed name, the res	n signing the petition is a ding petition circulation sidence address of the
S	worn to before me this 10 day of 1	ne 2009.	
	Ty Commission Expires 1-31-12 orm Revised 2007 - 5:02:08:08	PAMELA M. RICE NOTADI PUBLIC MINES OTA My Commission Expires 01-31-2012 Admir.	dministering Oath

NOMINATING PETITION FOR WATER DEVELOPMENT DISTRICT DIRECTOR NONPARTISAN ELECTION

INSTRUCTIONS TO CANDIDATE: The heading of this petition and the declaration of candidacy must be fully completed before the petition is circulated for signatures.
WE, THE UNDERSIGNED registered voters of Area 5 (insert the director area the candidate is to represent) of the Vermillion Basin Water Development District, nominate Ron_ Globke of County, State of South Dakota, whose mailing address is 301 E Wagner St. Marion. SD South Dakota, as a candidate for the office of director, representing Area 5 (insert the director area the candidate is to represent) of the vermillion Basin Water Development District for a year term, in the primary election to be held on June, 20 RECEIVED
I, Roa & Clobke (print name here exactly as you want it on the election ballot), under oath, declared that I am a resident and registered voter in the director area that I will represent and that I am engistered office for which I am a candidate. If nominated and elected, I will qualify and serve in that office.
(Signed) Pe See
(Seal) Sworn to before me this 20 day of TANUAR 920/6. BRAD PREHEIM Signature of Officer Administering Oath
My Commission Expires South DAKOTA South DAKOTA Title of Officer Administering Oath Title of Officer Administering Oath
NSTRUCTIONS TO SIGNERS: 1. Signers of this petition must individually sign their names in the form in which they are registered to vote

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VERIFICATION BY PERSON CIRCULA INSTRUCTIONS TO CIRCULATOR: filing. Print name of the circulator	TING PETITION This section must be completed following UUCS+ Pet To Residence Address	circulation and before City State
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Swort Commission Expires	<u>y</u> , <u>09</u> .	
My Commission Expires February 12, 2015	Signature of Officer Adm	ninistering Oath
Form Revised 2007 - 5:02:08:08	Title of Officer Administ	tering Oath

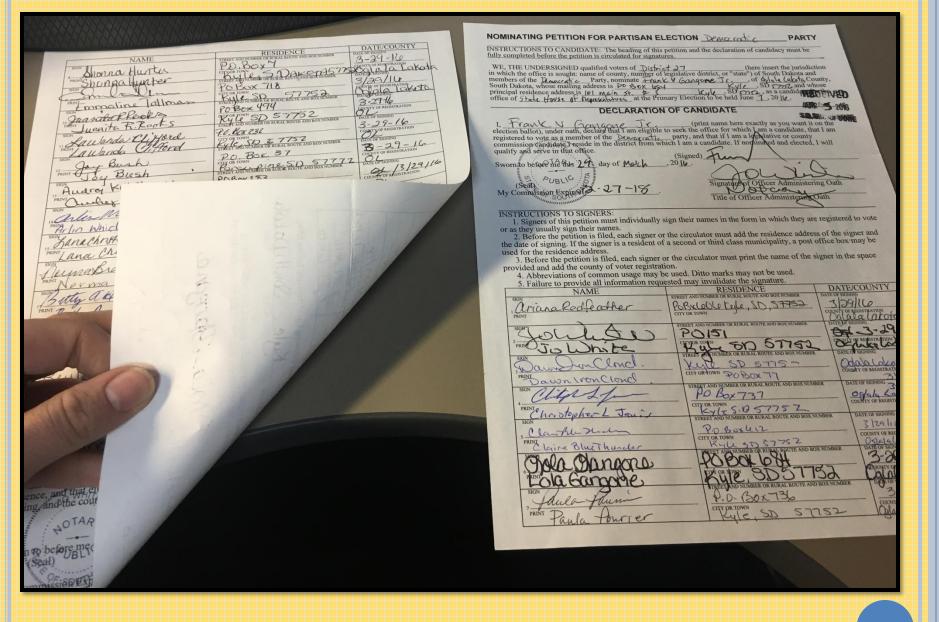
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DELLE COTTEN 2802 W. RAPED ST- KAPED GOUS ST 57702		
Print name of the circulator Residence Address City State		
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presence, that I made reasonable induity and to the best of my knowledge each person signing the petition is a		
qualified voter in the county indicated on the signature line, that no state statute regarding petition circulation		
was knownigly violated, and that either the signer or I added the printed name, the residence address of the		
signer, the date of signing, and the county of voter registration.		
Signature of Circulator		
Sworn, to be for this day of www.,		
Coeath Subric 2		
MyStethninission Expires 12-13 Signature of Officer Administering Oath		
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Form Revised 2007 - 5:02:08:08 Title of Officer Administering Oath		
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7-PRINT MAN MAN	415 Gth ST NE	4-14-09
SIGN Oralle Roberts	Watertown (D	COUNTY OF REGISTRATION
Kludes L. Son=	STREET AND NUMBER OF RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
RINT ASSAULT	CITY OR TOWN	4-14-09
SIGN CHARLE	Watertean, 50	COUNTY OF REGISTRATION
, Tell Freder	1625 Horthree & 21212	DATE OF SIGNING
PRINT VERN LUFTEN	CITY GRATOWN TO TO UNS A	COUNTY OF REGISTRATION
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VERIFICATION BY PERSON CIRCUI	LATING PETITION	3
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	1101000	City State
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signer, the date of signing, and the county of	of voter registration.	d delice and to so of the
	you Lu	
	Signature of Circulator	
Sworn to before me this /6 day of /	Pril 2009.	
(Seal)	_ while	Eukan)
My Commission Expires 8/13/09	Signature of Officer Ad	lministering Oath
Form Revised 2007 - 5:02:08:08	Notary	
1 01111 Revised 2007 - 5:02:08:08	Title of Officer Admin	istering Oath

	INSTRUCTIONS TO CIPCULATING	G PETITION
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	BARDARA EDWARDS	Residence Address Residence Address City State
	Print name of the circulator	Residence Address
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	presence, that I made reasonable inquiry and to the	on, that each signer personally signed this petition in my
	qualified voter in the county indicated on the signs	turn line at the petition is a
	was knowingly violated, and that either the signer	or I added the printed name, the residence address of the
	signer, the date of signing, and the county of voter	registration.
		Signature of Circulator
	Sworn to before me this day of	
	(Seal)	
	N 6 '	Signature of Officer Administering Oath
	My Commission Expires	Tainmistering Oath
	Form Revised 2007 - 5:02:08:08	Title of Officer Administering Oath
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NAME	RESIDENCE	DATE/COUNTY
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PRINT Jennifer State	CITY GRZOWN KHY, SO S707K	COUNTY OF REGISTRATION
Jon thuey Lewno	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	2754/y 15
PRINT Tom Lucy Levno	CITY OR TOWN Jan thu 5D.	COUNTY, OF REGISTRATION
SIGN SMARWALLY	STREET AND NUMBER OF RURAL ROUTE AND BOX NUMBER 158 Hiclolen Hollows	DATE OF SIGNING 7/27/15
PRINT Sondra Jensen	devortous SD 57078	COUNTY OF REGISTRATION OUT OF THE PROPERTY OF
SIGN Jeann Devine	STREET AND NUMBER OF RURAL ROUTE AND BOX NUMBER '909 EAST 16 5T	8/5/15
PRINT THANKE DEVINE	CITY OR TOWN VanICTUM JO 57178	COUNTY OF REGISTRATION.
STON LAND	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING 8/8/15
PRINT Kube Lichte	Vankton, SD 57078	COUNTY OF REGISTRATION
SIGN Journ Lichter	STREET AND NUMBER OF RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING 8/8/15
PRINT Loryn Lighty	CITY OR TOWN LANK ton SD 57078	COUNTY OF REGISTRATION
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Proposed States Kortan	CITY OR TOWN SP 57067	COUNTY OF REGISTRATION
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sign Land Lambo	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER POROX 2112	DATE OF SIGNING 91915
PRINT Carol Sambo	CITX OR TOWN S7101	county of registration Mumehobe
SIGNACIANA MINO	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING



Petitions must be self-contained, meaning printed front and back. You cannot validate petition sheets that are not self-contained on one sheet of paper.

PETITIONS

IMPORTANT REMINDERS

- Give petition processing top priority.
- If the deadline to file is approaching, do not let petitions sit on your desk for days.
- Schools: check registration and residency of signers and candidate.
- <u>Cities are now required</u> to check voter registration of signers.
- A <u>candidate</u> cannot notarize their own petition, but they <u>may circulate and sign</u> <u>their own petition</u>.
- Notary cannot notarize the petition and be a signer.

PETITIONS

IMPORTANT REMINDERS

- Notify candidate that petition was filed or rejected (do this <u>immediately</u> if rejected).
 - Business managers and Finance Officers must have a written and signed verification per SDCL 13-7-6 and 9-13-7.
 - Refer to the respective statute for what the verification must contain.
 - No form in administrative rule for this.
 - Finance Officers, Business Managers and School Board Presidents <u>may</u> notarize documents without being a notary (SDCL 18-3-1 and 13-8-15).

PETITIONS

PETITION CHALLENGE LAW

- SDCL 12-1-13 to 15.
- Once a petition is filed (validated) by the person in charge of the election, **any** individual has five working days to challenge the petition.
- The challenger must file an affidavit with an itemized listing of the specific deficiencies.
- The affidavit is filed with the person in charge of the election.
- Look at SDCL 12-1-13 for specific items that <u>cannot</u> be <u>challenged</u> to your office.
- Person in charge of the election verifies information provided in the affidavit.
 - Work with your attorney when reviewing the affidavit.
- A challenge does not prevent any other legal remedy (SDCL 12-1-16).

FINANCIAL INTEREST STATEMENTS (FIS)

- Required for 1st Class Municipalities and Schools with greater than 2,000 average daily membership (ADM)
- There are two types of FIS's:
 - Candidate FIS (SDCL 12-25-28)
 - Filed within 15 days after filing nominating petition.
 - Appointed official would not need to file this.
 - Elected Official FIS (SDCL 3-1A-4)
 - Filed within 15 days of assuming office.

FINANCIAL INTEREST STATEMENTS (FIS)

- Sample FIS forms can be found at www.sdsos.gov
- These are filed with the person in charge of the election.
- Only check for completeness.
- You are not required to check for accuracy.
 - It is up to the candidate/elected official to provide accurate information.
- It is a petty offense for those that file late and anyone that intentionally does not file may be guilty of a Class 2 misdemeanor.
- Once filed, these are public documents.



Please print: Full Name

COMPLETE Address

Office Sought (list District number if applicable)

Conflict of Interest

CANDIDATE

Statement of Financial Interest

<u>Deadline to file:</u> Within 15 days after filing nominating petitions (Supreme Court Justice files within 15 days of notifying Secretary of State of his intention to place his name on the retention ballot) or certification of convention nomination.

File with: The SECRETARY OF STATE except local candidates file with the office where they file their nominating petition.

<u>Candidates who file:</u> State and Federal Office candidates (United States Senate, United States House of Representatives, Governor, State Legislator, circuit court judge and Supreme Court Justice SDCL 12-25-28):

Convention Nominee candidates (Lieutenant Governor, state treasurer, attorney general, secretary of state, state auditor, public utilities commissioner, commissioner of school and public lands <u>SDCL 12-25-29</u>);

Convention Nominee candidates of a party with alternative political status (US Senate, US House, Governor, Lieutenant Governor, state treasurer, attorney general, secretary of state, state auditor, public utilities commissioner, commissioner of school and public lands or state legislator SDCL 12-25-29.1); and

Local Office candidates (county commissioner, school board member in a school district with a total enrollment of more than 2,000 students, or commissioner, council member, or mayor in any 1st class municipality SDCL 12-25-30)

What is your occupation/prof	fession?	
to your family's (includes spor includes any enterprise in whi Identify who receives the inco	use, minor children living at home) gross inco ch you or an immediate family member(s) con me from each enterprise but do not include th	atrols more than 10% of the capital or stock. e value. (SDCL 12-25-27)
*The intent of this form is to c	ollect specific information, not generalities. L	
Name of Candidate or Family Member	Name the Source of Funds (Ex: current employer, SD Legislature, 401K, benefits, etc.)	Relationship to funds (Ex employee, officer, director, associate, partner, shareholder, owner, member, proprietor, etc.)
	enalties of perjury that the information above ue, correct and complete representation of my dar year.	
Signature)	(Date)	
South Dako	TA SECRETARY OF STATE • ATTENTION ELECTIONS • 500	E. Capitol Ave. • Pierre, SD 57501
www.SDSOS	.gov • phone 605 773 3537 • fax 605 773 6580 • Elec	TIONS@STATE.SD.US Last updated 07/01/2019



Please print:
Full Name
Complete Address

Conflict of Interest

ELECTED OFFICIAL

Statement of Financial Interest

Deadline to file: Within 15 days after the person assumes office.

File with: The SECRETARY OF STATE except local candidates file with the office where they file their oath of office.

Elected Officials who file: State Office elected officials (governor, lieutenant governor, state treasurer, attorney general, secretary of state, state auditor, public utilities commissioner, commissioner of school and public lands, state legislator, circuit court judge and supreme court justice SDCL 3-1A-2);

Gubernatorial Appointee for whom senate confirmation is required shall file with the secretary of state a statement of financial interest before confirmation SDCL 3-1A-3.

Local Office officials (county commissioner, school board member in a school district with a total enrollment of more than 2,000 students, or commissioner, council member, or mayor in any 1st class municipality SDCL 3-1A-4)

Office (list District number if	fapplicable)	
What is your occupation/prof	ession?	
**If there are no changes fr sign and date below.		nancial Interest Statement check the box and
o your family's (includes spondludes any enterprise in whi	ouse, minor children living at home) gross inc	utes more than 10% of or more than \$2,000 come in the preceding calendar year. This also ntrols more than 10% of the capital or stock. he value. (SDCL 3-1A-1)
*The intent of this form is to c	collect specific information, not generalities.	
Name of Candidate or Family Member	Name the Source of Funds (Ex: current employer, SD Legislature, 401K, benefits, etc.)	Relationship to funds (Ex: employee, officer, director, associate, partner, shareholder, owner, member, proprietor, etc.)
	rue, correct and complete representation of m	e has been examined by me and to the best of yself and my immediate family's financial
Signature)	(Date)	
South Dake	OTA SECRETARY OF STATE • ATTENTION ELECTIONS • 500	E. Capitol Ave. • Pierre, SD 57501

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Last updated 6/24/2019

HOW ARE VACANCIES CREATED ON CITY COUNCILS?

SDCL 3-4-1

- (1)Dies;
- (2) Resigns;
- (3) Is removed from office;
- (4) Fails to qualify as provided by law;
- (5)Ceases to be a resident of the state, district, county, municipality, township, ward, or precinct in which the duties of the office are to be exercised or for which elected;
- (6) Is convicted of any infamous crime or of any offense involving a violation of the official oath of the office; or
- (7) Has a judgment obtained against the person for a breach of an official bond.
- Military call up (SDCL 3-4-8)
- · Incapacitation- by illness or accident (SDCL 3-4-9)
- · No one files a nominating petition (SDCL 9-13-14.3)

HOW ARE MUNICIPAL VACANCIES FILLED?

- By appointment SDCL 9-13-14.1
- By special election SDCL 9-13-14.2
- By temporary replacement SDCL 3-4-8, 3-4-9

HOW ARE MUNICIPAL VACANCIES FILLED? cont'd

- By appointment SDCL 9-13-14.1:
 - At the end of December 2015 the Attorney General issued an opinion (15-03) clarifying that an appointee serves until the next annual election **not** the next regularly scheduled election.
 - This means that an appointee only serves until the next year regardless of whether you have an annual election scheduled. The seat has to be published on the notice of vacancy for the next election, regardless of whether the position is filled by appointment.

FILLING MUNICIPAL VACANCY BY APPOINTMENT

- SDCL 9-13-14.1
- Remember in Aldermanic form of government the appointment must be from the <u>same ward</u>.
- Appointing can be an easier, faster, and less costly process.
- Remaining members shall appoint a replacement to serve until the next annual municipal election.
 - Keep track of the terms when there has been an appointment.
 - Official that is vacating his position does not vote on his replacement.
 - The Mayor may make a recommendation, but the remaining members vote on the appointment.
 - There are no publication rules or notices for filling a vacancy.

FILLING MUNICIPAL VACANCY BY SPECIAL ELECTION

- Governing body creates an ordinance requiring that any vacancy on the governing board or in the office of the Mayor is to be filled by special election.
- The ordinance must be enacted **prior** to the vacancy.
- Election not to be held less than 90 days before the annual municipal election.
- Finance Officer will publish a notice that a vacancy exists and will be filled by special election, the date of election, time and place where nominating petitions may be filed for the office. Nominating petitions prepared and filed as usual according to SDCL 9-13-7 and filed at least 30 days before the date of the elections.
- Notice of special election published as usual according to SDCL 9-13-13 and 9-13-14.

FILLING MUNICIPAL VACANCY BY TEMPORARY REPLACEMENT

- In the cases of Military call-up (SDCL 3-4-8) or Incapacitation (SDCL 3-4-9):
 - The member temporarily resigns
 - A temporary replacement is made by appointment
 - The replacement serves until the original member returns or the member's term expires, which ever comes first.
 - If the replacement serves until the original members term expires <u>and</u> no one files for the position, then a vacancy is created. The temporary replacement would then need to be re-appointed if they wanted to continue to serve.

WHAT IF NO ONE FILES A MUNICIPAL NOMINATING PETITION?

- Law since July 2014 (SDCL 9-13-14.3)
 - If for any reason a municipality fails to elect any person to succeed an elected official whose term has expired or an elected official fails to file a nominating petition or qualify, the office is deemed vacant (SDCL 9-13-14.3).
 - The elected official whose term has expired shall continue to act in an official capacity until the vacancy is filled by election or appointment pursuant to 9-13-14.1 or 9-13-14.2.

How are Vacancies Created on School Boards? *SDCL 13-8-23*

- Death
- Removal from the board
- Failure to qualify as provided by law
- Ceases to be a **resident*** of the school district or representation area where elected
- Conviction of any infamous crime or of any offense involving a violation of the member's official oath
- Has a judgment obtained against the member for breach of the member's official bond
- Is incapacitated and is unable to attend to the duties of the position
- Assumes the duties of an office incompatible with the duties of a school board member
- Resignation

***Note:** this says "resident" not "resident voter" which is the language for a candidate to qualify for office.

HOW ARE SCHOOL VACANCIES FILLED?

- Any vacancy occurring on a school board shall be filled by appointment by the remaining school board members.
 - In the case of a resignation the member resigning could be involved in the selection of his successor. (SDCL 13-8-25(3))
 - As the member resigning you will continue to serve until the successor is appointed and qualified. (SDCL 13-8-24).

HOW ARE SCHOOL VACANCIES FILLED?

- In the cases of Military call-up (SDCL 3-4-8) or Incapacitation (SDCL 3-4-9):
 - The member temporarily resigns
 - A temporary replacement is made by appointment
 - The replacement serves until the original member returns or the member's term expires, which ever comes first.
 - If the replacement serves until the original members term expires <u>and</u> no one files for the position, then a vacancy is created. The temporary replacement would then need to be re-appointed if they wanted to continue to serve.
- The appointee will serve until the next succeeding election at which time a successor shall be elected to serve the unexpired term (SDCL 13-8-25).

WHO IS REQUIRED TO FILE?

- ONLY Ballot Question Committees in 1st Class Municipalities
- ONLY School district offices and ballot questions in school districts with average daily membership (ADM) greater than 2,000.
- Any other municipality or school that has ordinances in place outlining the campaign finance laws they will follow.

WHERE CAN YOU FIND FORMS?

- Sample forms and campaign finance information can be found at <u>www.sdsos.gov</u>
 - Statement of Organization for <u>Local</u> <u>Jurisdictions</u>
 - Disclosure Statement for Local Jurisdictions
 - Within this disclosure are suggested filing dates for reports
 - Review these dates with your attorney

DISCLAIMER

- Only those committees in those jurisdictions that must comply with campaign finance laws are required to use a disclaimer
- The disclaimer must be on printed materials and communications.
- Disclaimer: "Paid for by (Name of candidate, political committee, or political party)."
- Small impractical items are exempt.
 - Buttons, balloons, pins, pens, matchbooks, clothing, etc.

GOVERNMENT RESTRICTIONS

- A city or school <u>may not</u> spend public funds for the purpose of influencing an election (SDCL 12-27-20).
- No candidate or political committee may accept any contribution from any state, state agency, political subdivision of the state, foreign government, federal agency, or the federal government (SDCL 12-27-21).

Who is responsible for Enforcing Campaign Finance laws?

• State's Attorney (SDCL 12-27-40)